Photo Story Directions

From the school menu, select *Applications* then click on *Photo Story 3 for Windows*.

#3- You will need to navigate to where your pictures are saved (either your My Documents or the SShared folder.) Once you are in the correct location, you need to select the pictures you want to include.

To select more than one picture, hold down the Control key and click on all the pictures you want to put in your Photo Story then click OK.
#5 – Make sure you put in a title slide that has your name on it. You can change the color of the text and its location by clicking on the buttons above where you type.
#8 Click on the picture you want to narrate. On the right side of the picture is a button with a red dot. This is your record button. When you click on it, you will get a pop-up screen that asks you “Do you want Photo Story to Change the audio settings?” Click NO. As soon as you click No, the recording will start. Talk clearly and loudly into the microphone. When you are done with your script for that slide, click the stop button. (The button with the blue square next to the record button.)

#9 For the transitions, click on the “Customize Motion” under the picture. A new screen with two tabs pops up. **DO NOT** change the Motion and Duration tab. Instead, click *transition* and select the one you want and click *Save* and *Close*. Do this for each of your transitions between slides.
On the “Create Music” screen, you can choose the music genre, style, mood, tempo, and intensity. Select things you think will complement your presentation. Click Play to hear what it sounds like. If you don’t like it, change some of your selections. Once you are happy with your music, click OK.
#12 - The volume is pre-set to the loudest setting and needs to be changed. Do this by sliding the volume arrow close to low. (Remember, this is supposed to be background music. The audience needs to be able to hear what you recorded.)

#13 – Preview your movie. If the music is too loud, change the volume. If you can not hear your narration and the music is low, you may have to re-record.
Helpful Hints

- You should save your project after you complete each screen of Photo Story. The first time you do this, you will need to name the project and select where to save it to. If you are working in a group, you should also save the project to the Student Shared folder at the end of each class. (This is helpful is the person who saved it to My Docs is absent – the other group members will still have access to it.)

- You don’t have to do each screen in order. Transitions are not the most important part of the presentation. You can skip this screen, do your recording, and then go back to the transitions if you have time.

- You teacher does not expect perfection. Do not record the same script 10 times because you do not like how it sounds.